

April 21, 2008

- 34-08 Approval of the Agenda
- 35-08 Approval of the Minutes of the March 17, 2008 regular Board Meeting
 - Concurrence with the payment of bills in March, pages 1-7, 9-26, 28, 29, 31 and 33
 - Accept Personnel Report
 - Hire of Christina Asher as 12- Month Bus Aide
 - Hire of Jennifer Evans as Employment Specialist
 - Resignation of Christa Myers as Habilitation Specialist
 - Resignation of Jessica Heuerman as Employment Coordinator
 - Transfer of Cody Bowersock from Employment Specialist to Employment Coordinator
 - Transfer of Evelyn Allen from Workshop Assistant to Habilitation Specialist
- 36-08 Concurrence with the payment of bills in March, page 8
- 37-08 Concurrence with the payment of bills in March, page 27
- 38-08 Concurrence with the payment of bills in March, page 30
- 39-08 Concurrence with the payment of bills in March, page 32
- 40-08 Approve Direct Service Providers
- 41-08 Approve Intra-Fund Transfers
- 42-08 Personnel Actions:
 - 1. Create a Job Developer position (AS 306) - Withdrawn
 - 2. Create a Speech/Language Therapist position (CS 308)
 - 3. Abolish one Family Home visitor position (HG 108)
 - 4. Create one Service Coordinator Associate position (HG 304)
- 43-08 Policy Actions:
 - 5.2 General Hiring and Employment for Second Reading
 - 8.1.9 Early Intervention for Second Reading
 - 8.11 Major Unusual Incidents/Unusual Incidents for First Reading
- 44-08 Approve Purchase of Equipment
 - 1. One 2008 Kubota Tractor, Model B3030 with a 51” snow blower, a 5” quick attach bucket loader, a heated cab, a 72” rear-back discharge mowing deck
 - 2. One 2008 Ford F-250 ¾ ton 4 x 4 Pick-Up Truck with a snow plow package
- 45-08 Approval of Contracts and/or Agreements
 - 1. Artspace Lima - agency lease agreement
 - 2. Wannemacher Enterprises, Inc - lease agreement
 - 3. Richard Scherger – agreement for Psychological and Consultation Services
- 46-08 Appoint Family Resource Service Committee

- 47-08 Approve Cafeteria Price List for the 2008 – 2009 School Year
- 48-08 Approve Lightning Protection Project for the School and Bus Garage
- 49-08 Approve Fee Schedule for Project Search
- 50-08 Authorizing Resolution for Transportation Grants
- 51-08 Approve Changes to the Health Insurance Plan

MINUTES
April 21, 2008

4:45 p.m. Regular Board Meeting
2500 Ada Road, Lima OH

I. Roll Call

The Allen County Board of Mental Retardation and Developmental Disabilities met in regular session on Monday, April 21, 2008. President Goodin called the meeting to order at 4:15 a.m. with the following roll call response:

| | | |
|-----------------------------------|-----------------------------|--------------------------------|
| Mr. David Bowers, present at 4:49 | Mr. Charles Fuller, present | Mr. Edward Healey, present |
| Mr. Gregory Miller, present | Dr. Jon Rockhold, present | Mrs. Kathryn Williams, present |
| Mrs. Gina Goodin, present | | |

II. Revision and Acceptance of the Agenda

| <u>Item(s) Added</u> | <u>Requested By</u> |
|---|-------------------------|
| Authorizing Resolution for Transportation Grant | Superintendent Baldrige |
| Withdraw the Creation of Job Developer Position | Superintendent Baldrige |

RESOLUTION 34-08:

Dr. Rockhold moved to approve the agenda.

Mr. Fuller seconded the motion to approve the agenda.

| | | |
|-------------------|--------------------|-----------------|
| Mr. Fuller, yes | Mr. Healey, yes | Mr. Miller, yes |
| Dr. Rockhold, yes | Mrs. Williams, yes | Mr. Bowers, yes |
| Mrs. Goodin, yes | | |

III. Correspondence

IV. Hearing of the Public

V. Reports

- A. Staff Report –Peggy Cockerell presented activities that the student teachers from Bluffton University have developed with students for the Inventors/ Inventions unit.
- B. Best Practice – Angie Herzog presented a variety of best practices that Adult Services has been working on. Some of these include the following:
 - a. Marimor Industries will begin direct deposit for clients beginning in May.

- b. Marimor Industries will offer online payment in June for their customers. Marimor Industries has been paying some of their own bills online.
- c. Secure Scan is a work in process. They will begin indexing again in May. No clients have worked on this project yet.
- d. Secure Shred is still doing very well. Marimor Industries has 72 customers that use this service on a regular basis.
- e. Transition to work with Apollo and St. Rita's – 5 individuals have signed on for next year.
- f. Project Search with Lima Senior and Lima Memorial Hospital – 5 individuals have signed on for next year.
- g. Art collaborative with Artspace Lima – beginning May 5, 10 – 12 people will be going to Artspace daily via RTA.
- h. Marimor Industries is in the process of developing an entertainment area at the workshop that will include a WII interactive game area with an area to watch television and movies.
- i. Marimor Idol will be held at the Ford Training Center on June 5th.
- j. Staff have approached Angie to do a project to promote a Complaint Free Workplace to get staff moving towards a positive work culture.

VI. Consent Agenda

SUPERINTENDENT'S RECOMMENDATION 35-08: Superintendent Baldrige recommended the Board consent to the following items:

- A. Approval of the minutes of the March 17, 2008 regular meeting of the Allen County Board of MR/DD.
- B. Concurrence with the payment of bills for programs operated by the Allen County Board of MR/DD pages 1 – 7 and 9 – 26, 28, 29, 31, and 33 – 38.
- C. Accept the Personnel Report
 - 1. New Hire
 - a. Christina Asher was hired into a 12 – Month Bus Aide position effective March 17, 2008 at the AFSCME Salary Step 0. She had previously worked as a substitute for the Board.
 - b. Jennifer Evans was hired in the position of Employment Specialist effective April 18, 2008 at Step 1 on the AFSCME salary schedule.
 - 2. Terminations
 - a. Christa Myers resigned as a Habilitation Specialist effective April 23, 2008.
 - b. Jessica Heurman resigned as an Employment Coordinator effective April 25, 2008.
 - 3. Transfers
 - a. Cody Bowersock transferred from the position of Employment Specialist to the

position of Employment Coordinator effective April 28, 2008, remaining at Step 1 on the Salary Schedule.

- b. Evelyn Allen transferred from the position of Workshop Assistant to the position of Habilitation Specialist I effective April 24, 2008. She will remain on Step 12 but move to the appropriate salary schedule.

Mr. Fuller moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

| | | |
|--------------------|-----------------|-------------------|
| Mr. Healey, yes | Mr. Miller, yes | Dr. Rockhold, yes |
| Mrs. Williams, yes | Mr. Bowers, yes | Mr. Fuller, yes |
| Mrs. Goodin, yes | | |

VII. Exception Agenda

SUPERINTENDENT'S RECOMMENDATION 36-08: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of MR/DD, page 8.

Dr. Rockhold moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

| | | |
|------------------|---------------------|--------------------|
| Mr. Miller, yes | Dr. Rockhold, yes | Mrs. Williams, yes |
| Mr. Bowers, yes | Mr. Fuller, abstain | Mr. Healey, yes |
| Mrs. Goodin, yes | | |

SUPERINTENDENT'S RECOMMENDATION 37-08: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of MR/DD, page 27.

Mr. Fuller moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

| | | |
|-----------------------|--------------------|-----------------|
| Dr. Rockhold, abstain | Mrs. Williams, yes | Mr. Bowers, yes |
| Mr. Fuller, yes | Mr. Healey, yes | Mr. Miller, yes |
| Mrs. Goodin, yes | | |

SUPERINTENDENT'S RECOMMENDATION 38-08: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of MR/DD, page 30.

Mr. Miller moved to accept the recommendation of the Superintendent.

Dr. Rockhold seconded the motion to accept the recommendation of the Superintendent.

| | | |
|----------------------|-----------------|-------------------|
| Mrs. Williams, yes | Mr. Bowers, yes | Mr. Fuller, yes |
| Mr. Healey, yes | Mr. Miller, yes | Dr. Rockhold, yes |
| Mrs. Goodin, abstain | | |

SUPERINTENDENT’S RECOMMENDATION 39-08: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of MR/DD, page 32.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mr. Fuller seconded the motion to accept the recommendation of the Superintendent.

Mr. Bowers, abstain
 Mr. Miller, yes
 Mrs. Goodin, yes

Mr. Fuller, yes
 Dr. Rockhold, yes

Mr. Healey, yes
 Mrs. Williams, yes

VIII. Superintendent's Report

A. Fiscal

Fund 2018, General Fund

| | | |
|----|--|--------------|
| 1. | Local Tax Revenue | |
| | a. Real Estate | 2,341,358.82 |
| | b. Personal Property Tax | 29,873.23 |
| 2. | Fees for Service/Local | |
| | a. Transportation Fees - Enrollee | 3,114.32 |
| | b. Sales – Cafeteria | 3,124.00 |
| | c. Other Enrollee Fees | 1,480.00 |
| | d. Services - Tuition | 3,279.87 |
| | e. Services - Supported Employment | 18,118.28 |
| | f. Services – Transportation | 513.30 |
| | g. Services – Other | 1,140.00 |
| 3. | State and Federal Revenue | |
| | a. Dept. of Ed. Funding-School Age | 36,773.00 |
| | b. Dept. of Ed. Funding-Preschool | 5,456.13 |
| | c. Dept. of Ed. Transportation | 2,812.47 |
| | d. Dept. of Ed. Other | 300.00 |
| | e. HMG TANF | 32,227.46 |
| | f. HMG General Revenue | 7,382.88 |
| | g. HMG Part C | 13,378.18 |
| | h. HMG Grants | 5,937.50 |
| | i. Title XIX – Medicaid | 135,269.75 |
| 4. | Other Revenue | |
| | a. Other Receipts | 730.00 |
| | b. Refunds | 49.80 |
| | c. Employee Portion of Hospitalization | 28,181.78 |
| | d. Employee Optional Life | 1,628.73 |
| | e. Sundry Revenue | 600.65 |

Fund 2075, Family Resource Services

| | | |
|----|----------------|----------|
| 1. | Reimbursements | 1,322.26 |
|----|----------------|----------|

Fund 2077, Residential Services

| | | |
|----|--------------------|-----------|
| 1. | Other Receipts | 2,378.92 |
| 2. | Housing Allocation | 89,320.88 |

Fund 2460, Early Childhood Special Education, IDEA, FY 07

| | | |
|----|---------------|----------|
| 1. | Grant Revenue | 4,031.07 |
|----|---------------|----------|

Fund 2469, Special Education, Part B, IDEA, FY 07

| | | |
|----|---------------|----------|
| 1. | Grant Revenue | 9,000.00 |
|----|---------------|----------|

Fund 2930, Unspecified

| | | |
|----|-----------|----------|
| 1. | Donations | 2,362.98 |
| 2. | Interest | 460.46 |

Fund 4018, Permanent Improvement

| | | |
|----|--------------------------|------------|
| 1. | Local Tax Revenue | |
| | a. Real Estate Tax | 203,781.32 |
| | b. Personal Property Tax | 2,597.67 |
| 2. | Sundry Revenue | 7,711.05 |

B. Administrative

1. Children's Services Report
2. Adult Services Report
3. Community Support Services Report with Minutes of the LODDI, Inc. Board meeting of April 3, 2008
4. Help Me Grow Report
5. Human Resource Report and HR Newsletters

IX. Old Business

X. Board Discussion

A. Superintendent Baldrige received an anonymous request from the public that we have a smoke free campus. The individual stated that he has children who attend Marimor School and he is concerned about staff who smoke hugging his children and getting smoke on the children's clothing. Superintendent Baldrige stated that we are currently following all the laws and regulations pertaining to smoking. We have designated smoking areas around the campus for staff and clients. Our health insurance also provides assistance to staff that want to stop smoking. If we were to go with a smoke free campus, we would have behavioral issues. Mr. Miller stated that it would not be practical for us to enforce a smoke free

campus. Dr. Rockhold agreed and stated that we would need more information before we changed our policies. Mrs. Goodin stated that if the individual was willing to come forward, we could address the issue with them. The Board consensus was to make no changes now and if the individual calls back, Superintendent Baldrige will try to get more information from them.

XI. Committee Reports

A. Ethics Council – Met April 21, 2008

ETHICS COUNCIL RECOMMENDATION 40-08: The Ethics Council recommended and so moved the following direct service contracts be approved as presented:

| <u>Provider</u> | <u>Contract Period</u> | <u>Contract Rate</u> |
|--------------------|------------------------|----------------------|
| Richard Scherger | 1 Year | \$75.00/hour |
| MPA Services, Inc. | 1 Year | \$18.00/hour |
| | | \$0.38/mile |
| Wanda Mosely | 6 Months | \$13.00/hour |

Mr. Fuller moved.

Dr. Rockhold seconded the motion of the Ethics Council.

| | | |
|-------------------|--------------------|-----------------|
| Mr. Fuller, yes | Mr. Healey, yes | Mr. Miller, yes |
| Dr. Rockhold, yes | Mrs. Williams, yes | Mr. Bowers, yes |
| Mrs. Goodin, yes | | |

B. Finance Committee – Met April 17, 2008

FINANCE COMMITTEE’S RECOMMENDATION 41-08: The Finance Committee recommended and so moved the following actions:

Approve Inter-Fund Transfers

From 10010193 930001, General Fund, Administration, Transfer Out
 To 20770491 590901, Residential Services, Transfers In
 \$6,063.57 to transfer State Match funds for Supported Employment back to Fund 2077 as budgeted.

Mr. Miller moved.

Mrs. Williams seconded the motion of the Finance Committee.

| | | |
|--------------------|-----------------|-------------------|
| Mr. Healey, yes | Mr. Miller, yes | Dr. Rockhold, yes |
| Mrs. Williams, yes | Mr. Bowers, yes | Mr. Fuller, yes |
| Mrs. Goodin, yes | | |

C. Personnel Committee – Met April 17, 2008

Angie Herzog has requested the creation of an additional Job Developer position. This position is a little different from the other Job Developer positions in that it has some Job Coaching in the Job Accountabilities. Her justification for this position is as follows:

1. Our Rehabilitation Services Commission (RSC) Job Developer has not fulfilled 1/2 of the RSC authorized hours, resulting in a loss of \$36,435 in 2007 alone.
2. There would be additional revenue estimated in the amount of \$17,500 for Job Coaching which could have been provided if jobs had been found for individuals. (Based on the number of Job Coaching hours billed in 2007 with the number of Job Development hours used).
3. This loss of \$53,935 would nearly cover the estimated cost of \$55,000, which is the cost of the present RSC Job Developer.
4. The number of authorized job development hours does not include our Transition to Work program for which we are billing and spending much time with.
5. RSC is very pleased with our services, but their one complaint is that our RSC Job Developer does not have enough time in his day. Actually, they would like to clone him.
6. Our non-RSC Job Developer performs much needed tasks since there are many individuals in our program who do not want more than 15 hours of work a week and RSC won't work with them. She also spends much of her time organizing our Lima City Parks enclave and finding volunteer opportunities for clients.

It appears that this position would pay for itself with new revenue coming in because of the work performed.

The request for this position has been withdrawn due to RSC announcing budget cuts.

We are anticipating that one of our speech therapists will be retiring within the next year or so. ODE Operating Standards specify a ration of one speech therapist to fifty children with multiple disabilities. We currently are providing speech therapy services to 113 children which exceeds the requirement by 13 children. There is an extreme shortage of speech therapists. Therefore, Peggy Cockerell is proposing that we begin to search for a replacement this summer. We could only do this by creating a third speech therapist position. If we were fortunate enough to find one, there could be some good mentoring provided prior to the retirement. This additional person could also assist with speech evaluations and the provision of therapies for children in Early Intervention. The projected cost from September to December 2008 ranges from \$16,950 - \$19,965. This cost was not included in the budget. This would also increase our costs in 2009 by \$22,000 - \$25,000. In the alternative, if we are unable to find a speech therapist at the moment we need one, we will be paying Lima Memorial \$56 per hour for speech therapy services.

In Help Me Grow, the Department of Health is stating that service coordination ratios should be one to forty-five families. Our current case loads are 1 to 61. We don't know yet if we will receive more revenue starting in July or not. With the condition of the State budget, we likely won't receive enough to solve this problem. We have looked at what we have and decided that eliminating the position of Family Home Visitor and creating an Associates Degree level Service Coordinator would help solve our problem. The Home Visitor position was designed to take some of the load off Service Coordinators so they could carry larger caseloads. The person we have in this position has an Associates Degree and does a really nice job with families. The Ohio Department of Health permits Service Coordinators to have an Associates Degree. We had made a local decision that we wanted a Bachelors Degree. Based on regulations a Service Coordinator with an Associates Degree is not allowed to evaluate children. Otherwise, such a person is allowed to do everything a person with a Bachelor's Degree can do.

Therefore, we have created a new position description changing the educational requirements from Bachelor's to Associates and removing the evaluation piece. These changes change the job grade from 7 to 6. The Home Visitor position is at grade 4. Creatively, this position would be called Service Coordinator Associate. By doing this, our ratios will drop to 1 to 52.

PERSONNEL COMMITTEE RECOMMENDATION 42-08: The Personnel Committee recommended and so moved the following actions:

1. Create a Speech/Language Therapist position (CS 308)
2. Abolish one Family Home Visitor position (HG 108)
3. Create one Service Coordinator Associate position (HG 304)

Dr. Rockhold moved.

Mr. Healey seconded the motion of the Personnel Committee.

Mr. Miller, yes
Mr. Bowers, yes
Mrs. Goodin, yes

Dr. Rockhold, yes
Mr. Fuller, yes

Mrs. Williams, yes
Mr. Healey, yes

D. Planning Committee

E. Policy Committee

No comments have been received on the General Hiring and Employment and the Early Intervention Policies during the last month. Therefore, they can proceed to second reading as written. The MUI/UI policy was emergency adopted in March. We will now take it through the typical reading process.

POLICY COMMITTEE RECOMMENDATION 43-08: The Policy Committee recommended and so moved the following actions:

1. Accept Policies for Second Reading
 - 5.2 General Hiring and Employment
 - 8.1.9 Early Intervention
2. Accept Policy for First Reading
 - 8.11 Major Unusual Incidents/Unusual Incidents

Mr. Healey moved.

Mr. Fuller seconded the motion of the Policy Committee.

Dr. Rockhold, yes
Mr. Fuller, yes
Mrs. Goodin, yes

Mrs. Williams, yes
Mr. Healey, yes

Mr. Bowers, yes
Mr. Miller, yes

XII. New Business

A. Approve Purchase of Equipment

The Business Office has requested the purchase of new tractor. The existing 1999 John Deere 4400 is costing maintenance dollars. The current tractor is equipped for mowing and snow removal. The Maintenance Foreman is requesting a bucket loader in addition to the current equipment. This was included in the budget at the cost of \$21,976. Martha Nance stated that the Trade In Value for the John Deere was based on the value listed in the OPT Blue Book.

Additionally, they are requesting a new pickup truck. The Board currently has two trucks. The one they would like to replace is a 1985 which we obtained for free from the County prior to an auction. It currently is showing 98,435 miles; however, we don't know how many times the odometer has turned over. We also have a 1996 Ford 4 X 4 truck that will probably need a transmission within the next year. Other than that, it is doing well. This was included in the budget at a cost of \$35,000.

SUPERINTENDENT'S RECOMMENDATION 44-08: Superintendent Baldrige recommended the Board approve the purchase of the following equipment:

One 2008 Kubota Tractor, Model B3030 with a 51" snow blower, a 5" quick attach bucket loader, a heated cab, a 72" rear-back discharge mowing deck.

| | |
|------------------------|--------------------|
| State Purchasing Price | \$30,500.00 |
| Less Trade-In | <u>\$10,500.00</u> |
| Net Cost | \$20,000.00 |

One 2008 Ford F-250 ¾ ton 4 X 4 Pick-Up Truck with a snow plow package

| | |
|------------------------|-------------|
| State Purchasing Price | \$24,866.10 |
|------------------------|-------------|

Mr. Healey moved to accept the recommendation of the Superintendent.

Mr. Fuller seconded the motion to accept the recommendation of the Superintendent.

| | | |
|--------------------|-----------------|-------------------|
| Mrs. Williams, yes | Mr. Bowers, yes | Mr. Fuller, yes |
| Mr. Healey, yes | Mr. Miller, yes | Dr. Rockhold, yes |
| Mrs. Goodin, yes | | |

B. Approve Contracts and/or Agreements

The Artspace Lease Agreement is coming back to you with some wording in it about liability insurance to replace the indemnification clause.

SUPERINTENDENT'S RECOMMENDATION 45-08: Superintendent Baldrige recommended the Board approve the following agreements and/or contracts:

| | |
|----------|---|
| Type: | Agency Lease Agreement |
| Party: | Artspace Lima |
| Term: | May 1, 2008 through April 30, 2009 |
| Purpose: | Renting a classroom for developing an art program for consumers |
| Cost: | \$1,000 per month |

Type: Lease Agreement
Party: Wannemacher Enterprises, Inc.
Term: June 1, 2008 through December 31, 2008
Purpose: Rental of Storage space
Cost: \$4,200

Type: Agreement for Psychological and Consultation Services
Party: Richard Scherger
Term: May 14, 2008 – May 13, 2009
Purpose: Purchase of psychological services
Cost: \$75.00 per hour

Dr. Rockhold moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

| | | |
|------------------|-------------------|--------------------|
| Mr. Bowers, yes | Mr. Fuller, yes | Mr. Healey, yes |
| Mr. Miller, yes | Dr. Rockhold, yes | Mrs. Williams, yes |
| Mrs. Goodin, yes | | |

C. Appoint Family Resource Service Committee

SUPERINTENDENT'S RECOMMENDATION 46-08: Superintendent Baldrige recommended the Board appoint the following individuals to the Family Resource Service Committee:

| | |
|---------------|---------------------------------------|
| Kim Konst | Staff member from Children's Services |
| Kathy Burnett | Staff member from Adult Services |
| Brandon Hoehn | Service and Support Associate |
| Linda Kayser | Parent of an adult consumer |
| Tammy Hern | Parent of a child |
| Vickie Knapp | Provider |

Mr. Fuller moved to accept the recommendation of the Superintendent.

Mr. Healey seconded the motion to accept the recommendation of the Superintendent.

| | | |
|-------------------|--------------------|-----------------|
| Mr. Fuller, yes | Mr. Healey, yes | Mr. Miller, yes |
| Dr. Rockhold, yes | Mrs. Williams, yes | Mr. Bowers, yes |
| Mrs. Goodin, yes | | |

D. Approve Cafeteria Price List for the 2008 – 2009 School Year

Peggy Cockerell is proposing a minimum increase of 10¢ to all breakfast and lunch prices for the 2008-09 school year. (Proposed changes are bolded and italicized) She is further proposing that we increase ala carte items by 10% each. She has provided a comparison chart for other schools in the area. It should be noted that most public high school students are given the option of a small or a large portion meal. That is

why they have a price range. Elementary and junior high students housed in the four elementary classrooms at our school will be charged the elementary rate. The junior high and high school students that will be housed in the four high school classrooms at our school will be charged the high school rate.

| School Name | Preschool | Elementary | Jr. High | High School | Adults | Milk | Student Breakfast | Adult Breakfast | Are there plans to increase prices for the next year? |
|-------------------|-----------------------|-------------------------|----------|-------------------------|-------------------------|-------------------|-------------------------|-------------------------|---|
| Marimor School | \$1.85 1.95 | \$1.85 \$1.95 | NA | \$2.10 \$2.20 | \$2.60 \$3.00 | .40 .50 | \$1.25 \$1.35 | \$1.50 \$1.60 | |
| Lima City Schools | NA | \$1.60 | \$1.75 | \$1.75 | \$2.50 | .50 | | | Yes |
| Bath | NA | \$1.90 | \$2.00 | \$2.00 – \$3.00 | \$3.25 | .45 | | | No |
| Spencerville | NA | \$2.00 | \$2.35 | \$2.35 – \$3.35 | \$2.40 | .35 | | | Don't Know |
| Elida | NA | \$1.95 | \$2.10 | \$2.10 – \$2.50 | \$2.50 | .35 | | | Don't Know |

SUPERINTENDENT'S RECOMMENDATION 47-08: Superintendent Baldrige recommended the Board approve the following cafeteria pricelist for the 2008 – 2009 school year:

Breakfast

| | |
|---------|--------|
| Student | \$1.35 |
| Adult | \$1.60 |

Lunch

| | |
|-------------|--------|
| Preschool | \$1.95 |
| Elementary | \$1.95 |
| High School | \$2.20 |
| Adult | \$3.00 |
| Milk | \$.50 |

Ala Carte Items

| | | | |
|-------------------------------------|--------|-------------------|--------|
| Featured Entrée | \$1.80 | Marinated Chicken | \$2.20 |
| Vegetable/Fruit | \$0.55 | Grilled Chicken | \$2.20 |
| Bread | \$0.25 | Breaded Pork | \$2.20 |
| Dessert | \$0.30 | B.B.Q. Ribs | \$2.20 |
| Sherbet/Ice Cream | \$0.35 | Breaded Fish | \$2.20 |
| Yogurt | \$0.65 | Hamburger | \$2.20 |
| Bottled Water | \$0.55 | Pizza | \$2.20 |
| Baked Potato | \$1.10 | Salad Bowl | \$1.10 |
| Baked Potato w/ cheese and broccoli | \$1.65 | Salad Plate | \$2.20 |

Mr. Healey moved to accept the recommendation of the Superintendent.

Dr. Rockhold seconded the motion to accept the recommendation of the Superintendent.

Mr. Healey, yes
Mrs. Williams, yes
Mrs. Goodin, yes

Mr. Miller, yes
Mr. Bowers, yes

Dr. Rockhold, yes
Mr. Fuller, yes

E. Approve Lightning Protection Project for the School and Bus Garage

In 2006, the Board contracted with Turner Lighting Protection Co., Inc. to evaluate the cost of lightning protection for our facilities. They developed a proposal to protect our facilities from lightning strikes. If our facilities are protected in this way, our insurance company CORSA will waive our \$2,500 deductible for any damage caused by power surges or lightning strikes. In 2007, we installed lightning protection in the administration building and the industries at a cost of \$19,700. The plan at that time was to do the school and the bus garage this year. The prices from Turner are good until July 1, 2008.

SUPERINTENDENT'S RECOMMENDATION 48-08: Superintendent Baldrige recommended the Board approve contracting with Turner Lightning Protection Co., Inc. for the installation of lightning protection in the school and the bus garage at a cost of \$19,415.00.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mr. Bowers seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes
Mr. Bowers, yes
Mrs. Goodin, yes

Dr. Rockhold, yes
Mr. Fuller, yes

Mrs. Williams, yes
Mr. Healey, yes

F. Approve Fee Schedule for Project Search

Adult Services is developing a transition to work project with Lima City Schools and Lima Memorial Hospital called Project Search. It is similar to the project that is currently underway with Apollo and St. Rita's. The Rehabilitation Services Commission will pay us for the various components of this project. Because it is somewhat different than the current project, a new fee schedule needs to be adopted.

SUPERINTENDENT'S RECOMMENDATION 49-08: Superintendent Baldrige recommended the Board approve the following fee schedule for Project Search:

| | |
|---|------------------|
| Project Search Intake and Assessment | \$ 500 flat fee |
| Project Search Internship/Rotation Training | \$ 800 flat fee |
| Project Search Job Development | \$1,200 flat fee |
| Project Search 90 Day Retention | \$ 500 flat fee |

Mr. Fuller moved to accept the recommendation of the Superintendent.

Mr. Healey seconded the motion to accept the recommendation of the Superintendent.

Dr. Rockhold, yes
Mr. Fuller, yes
Mrs. Goodin, yes

Mrs. Williams, yes
Mr. Healey, yes

Mr. Bowers, yes
Mr. Miller, yes

G. Authorizing Resolution for Transportation Grant

Resolution No. 50-08

A resolution authorizing the intent to serve as a sub-recipient in a project proposal with the Ohio Department of Transportation for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 Usc Section 5317, New Freedom Program and 49 Usc Section 5316, Job Access/Reverse Commute (JARC) Program and executing a contract with the Ohio Department of Transportation upon project approval.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for a New Freedom projects and for JARC projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5317 the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that disadvantaged business enterprise be used to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services; and

WHEREAS, the Lima-Allen County Regional Planning Commission intends to submit a proposal for coordinated transportation between the Allen County Regional Transit Authority, the Delphos Senior Citizens' Center and the Allen County Board of Mental Retardation and Developmental Disabilities serving as sub-recipients for the purpose of transporting people from the Delphos area to the Lima area;

NOW, THEREFORE, BE IT RESOLVED BY THE ALLEN COUNTY BOARD OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES

1. That Superintendent is authorized to execute and file agreements on behalf of the Allen County Board of Mental Retardation and Developmental Disabilities with the Allen County Regional Transit Authority to aid in the financing of capital, and operating assistance projects.
2. The Superintendent is authorized to execute and file with such applications and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Superintendent is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the application for the program of projects submitted to FTA.
4. That Superintendent is authorized to set forth and execute affirmative disadvantaged business policies in connection to any procurements made as part of the project.

5. That Superintendent is authorized to execute grant agreements on behalf of the Allen County Board of Mental Retardation and Developmental Disabilities with the Allen County Regional Transit Authority and/or the Ohio Department of Transportation for aid in the financing of operating, and capital assistance projects.

Dr. Rockhold moved to accept the recommendation of the resolution.

Mr. Fuller seconded the motion to accept the recommendation of the resolution.

Mr. Bowers, yes
Mr. Miller, yes
Mrs. Goodin, yes

Mr. Fuller, yes
Dr. Rockhold, yes

Mr. Healey, yes
Mrs. Williams, yes

H. Approve Changes to the Health Insurance Plan

In accordance with our union contracts, the Insurance Committee has been working to contain our health insurance costs by making changes to the plan. The Committee is recommending that we move to a Health Reimbursement Arrangement (HRA) and a Flexible Spending Account (FSA). Both of these are examples of Consumer Driven Health Plans. There are administrative costs associated with adding these options. For one plan, the cost is \$3 per month per employee. To add a second plan, the cost increases by \$1 per month per employee.

By adding the HRA, our premium will decrease by 8%. (Annual premium increase less 8%.) In an HRA, we would have a high deductible, \$1,200 for single and \$2,400 for family. The employee would pay their normal deductible and the Board would pay the remaining deductible. To balance the savings, we have agreed to increase the employee's share of the deductible. Single would move from \$200 to \$245, and family from \$400 to \$555. With the balance we have agreed to, assuming that 30% of our employees will reach their full deductible of \$1,200 for single and \$2,400 for family, the following net savings will be realized:

| | |
|-----------------------------|--------|
| Board | 2.84%, |
| Single | 3.13% |
| Family | 2.90% |
| Aggregate Employee savings: | 6.48% |

The employee stands to have an even greater savings with the availability of an FSA.

There are several risks. In the HRA, if more than 30% of our employees use their full deductible, we would soon be losing money. Our health insurance administrators believe 30% is a conservative number. The risk to the Board on the FSA is that an employee would spend the limit we establish early in the year and then leave our employment. The FSA is funded through payroll deductions the entire year. However, the employee has access to the full amount at the beginning of the year.

SUPERINTENDENT'S RECOMMENDATION 51-08: Superintendent Baldrige recommended the Board approve the addition of a Health Reimbursement Arrangement with high deductibles of \$1,200 for single and \$2,400 for family, with the employee paying \$245 for single and \$555 for family and the Board paying the balance. Further Superintendent Baldrige recommended the Board offer a Flexible Savings Account for employees covered by the Boards health insurance and establish an annual limit of \$1,000 for single coverage and \$2,000 for family coverage.

Dr. Rockhold moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mrs. Williams, yes
Mr. Healey, yes
Mrs. Goodin, yes

Mr. Bowers, yes
Mr. Miller, yes

Mr. Fuller, yes
Dr. Rockhold, yes

XIII. Other Items to Come Before the Board

XIV. Adjournment

Mr. Fuller moved to adjourn the meeting at 5:45 p.m.

Mr. Healey seconded the motion to adjourn.

Mr. Bowers, yes
Mr. Miller, yes
Mrs. Goodin, yes

Mr. Fuller, yes
Dr. Rockhold, yes

Mr. Healey, yes
Mrs. Williams, yes

Regular Board Meeting
May 19, 2008 at 4:45 p.m.
Allen County Board of MR/DD
Administration Building
2500 Ada Road, Lima, OH

Chris Calvelage, Clerk

Kathryn Williams, Recording Secretary