

ALLEN COUNTY BOARD OF MENTAL RETARDATION
AND DEVELOPMENTAL DISABILITIES

SUPPORTING THE CHOICES OF PEOPLE THROUGH COMMUNITY PARTNERSHIPS AND QUALITY SERVICES

AGENDA
June 22, 2005

4:30 p.m. Ethics Council
4:45 p.m. Regular Meeting
Administration Building
Location - 2500 Ada Road
Lima, OH 45801

I. Roll Call

Mr. Charles Fuller _____ Mrs. Gina Goodin _____ Mr. Edward Healey _____
Mr. Gregory Miller _____ Dr. Jon Rockhold _____ Mrs. Kathryn Williams _____
Mr. Robert Honigford _____

II. Revision and Acceptance of the Agenda

| <u>Item(s) Added</u> | <u>Requested By</u> |
|----------------------|---------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

III. Approval of the minutes of the April 27, 2005 regular meeting and the May 19, 2005 special meeting of the Allen County Board of MR/DD.

IV. Concurrence with Bills Paid

- A. Concur with the Payment of Bills for programs operated by the Allen County Board of MR/DD, pages 2 – 32, 34 and 36 – 43 of the April packet and pages 1 - 6 and 8 – 46 of the May packet.
- B. Concur with the Payment of Bills for programs operated by the Allen County Board of MR/DD, pages 1, 33, and 35 of the April packet.
- C. Concur with the Payment of Bills for programs operated by the Allen County Board of MR/DD, page 7 of the May packet.

V. Correspondence

Letter from Brian K. Rockhold, Superintendent of the Allen County Educational Service Center
Card from Music Staff and Students

VI. Hearing of the Public

VII. Staff Report

Jeannie Stahl will report on LODDI, Inc., the private non-profit corporation that provides housing for the people the Board serves. She will report on the financial condition, share the audit with the Board, review what properties are owned, etc.

VIII. Superintendent's Report

A. Fiscal

Revenues Received in April

Fund 018, General Fund

| | | |
|----|---|------------|
| 1. | Local Tax Revenue | |
| a. | Rollback Reimbursement | 857.00 |
| 2. | Fees for Service/Local | |
| a. | Transportation Fees - Enrollee | 2,755.29 |
| b. | Services - Supported Employment | 8,268.75 |
| c. | Services - Transportation | 181.50 |
| d. | Services - Tuition | 510.09 |
| e. | Sales - Cafeteria | 2,011.43 |
| f. | Other Operating Revenue (BCIs, phone lines, Marimor Industries subsidy) | 68,652.00 |
| 3. | State and Federal Revenue | |
| a. | Dept. of Ed. Funding-School Age | 72,742.70 |
| b. | Dept. of Ed. Funding-Preschool | 7,647.28 |
| c. | Dept. of Ed. Transportation | 7,320.75 |
| d. | Dept. of Ed. Other (Fruits & Veggies) | 3,998.00 |
| e. | HMG TANF | 39,393.11 |
| f. | HMG GRF | 814.20 |
| g. | HMG Part C | 5,055.00 |
| h. | HMG Grants | 6,112.50 |
| i. | Federal School Breakfast Program | 1,631.54 |
| j. | Federal School Lunch Program | 3,187.91 |
| k. | Operating Subsidy – MR/DD | 80,717.00 |
| l. | Case Management – MR/DD | 21,926.00 |
| m. | Tax Equity – MR/DD | 111,456.00 |
| n. | Other MR/DD (Waiver Adm., Other) | 23,537.78 |

| | | |
|----|--------------------------------|-----------|
| o. | Title XIX | 4,128.22 |
| 4. | Other | |
| a. | Transfers - Life Insurance | 1,670.12 |
| b. | Transfers - Hospital Insurance | 22,424.58 |
| c. | Insurance Refund | 187.93 |
| d. | Refunds | 89.90 |
| e. | Other Non-Revenue (HMG) | 89.44 |

Fund 075, Family Resource Services

| | | |
|----|----------------|-----------|
| 1. | Reimbursements | 92.58 |
| 2. | Grant | 17,792.00 |

Fund 077, Residential Services

| | | |
|----|----------------|-----------|
| 1. | Other Receipts | 11,445.40 |
| 2. | Grant | 56,875.00 |

Fund 118, Permanent Improvement

| | | |
|----|------------------------|----------|
| 1. | Local Tax Revenue | |
| a. | Rollback Reimbursement | 74.53 |
| 2. | Non-Operating Revenue | |
| a. | Reimbursement | 2,960.00 |

Fund 730, Unspecified

| | | |
|----|-----------|----------|
| 1. | Donations | 2,698.55 |
|----|-----------|----------|

Revenues Received in May

Fund 018, General Fund

| | | |
|----|---|------------|
| 1. | Local Tax Revenue | |
| a. | Rollback Reimbursement | 258,285.44 |
| 2. | Fees for Service/Local | |
| a. | Transportation Fees - Enrollee | 2,572.36 |
| b. | Other Enrollee Fees | 115.00 |
| c. | Services - Supported Employment | 7,042.00 |
| d. | Services - Transportation | 456.22 |
| e. | Services - Tuition | 2,550.36 |
| f. | Sales - Cafeteria | 1,921.77 |
| g. | Other Operating Revenue (BCIs, phone lines) | 273.41 |
| 3. | State and Federal Revenue | |
| a. | Dept. of Ed. Funding-School Age | 66,681.95 |
| b. | Dept. of Ed. Funding-Preschool | 7,005.94 |

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|----|---|-----------|
| c. | Dept. of Ed. Transportation | 3,660.38 |
| d. | Dept. of Ed. Other (Fruits & Veggies) | 911.23 |
| e. | HMG TANF | 29,051.13 |
| f. | HMG GRF | 3,218.05 |
| g. | HMG Part C | 7,532.04 |
| 4. | Other | |
| a. | Transfers - Life Insurance | 1,664.30 |
| b. | Transfers - Hospital Insurance | 22,678.62 |
| c. | Refunds | 106.26 |
| d. | Other Non-Revenue (HMG, MUI Service for Van Wert) | 7,160.53 |

Fund 075, Family Resource Services

| | | |
|----|----------------|-------|
| 1. | Reimbursements | 41.50 |
|----|----------------|-------|

Fund 077, Residential Services

| | | |
|----|----------------|--------|
| 1. | Other Receipts | 892.22 |
|----|----------------|--------|

Fund 118, Permanent Improvement

| | | |
|----|------------------------|-----------|
| 1. | Local Tax Revenue | |
| a. | Rollback Reimbursement | 22,459.60 |

Fund 466-008, Early Childhood Education Sp. Ed. IDEA FY 05

| | | |
|----|-------|----------|
| 1. | Grant | 3,111.58 |
|----|-------|----------|

Fund 730, Unspecified

| | | |
|----|-----------|----------|
| 1. | Donations | 1,521.33 |
| 2. | Interest | 652.21 |

B. Personnel Report

1. New Hires
2. Terminations
3. Layoffs

C. Administrative

1. School Report
2. Adult Services Report (May and June) and a Newsletter
3. Community Support Services Report including Minutes and Financial Statement from LODDI, Inc.
4. Help Me Grow Report (April and May)

5. Human Resource Report and Human Resource Newsletter for May and June

IX. Committee Reports

- A. Ethics Council - Met – June 22, 2005
 1. Approve Direct Service Contracts
- B. Finance Committee - Met - May 25, 2005 and June 20, 2005
 1. Approve Intra-Fund Transfers
 2. Approve Inter-Fund Transfers
 3. Approve Inter-Fund Advance
 4. Approve Supplemental Appropriations
- C. Personnel Committee - Met June 20, 2005
 1. Modify Position Descriptions
- D. Planning Committee
- E. Building Committee
- F. Policy Committee – Met June 21, 2005
 1. Adopt Policy
 - 5.3.13 Family Medical Leave Policy
 2. Accept Policy for Second Reading
 - 7.11 Contracting
 3. Accept Policies for First Reading
 - 1.13 Table of Organization
 - 8.1.4 Supported Living

X. New Business

- A. Enter Into a Purchase of Social Service Contract with the Allen County Department of Job and Family Services for the Provision of Help Me Grow Services Funded by TANF
- B. Enter into Agreement with the Board of County Commissioners for the Provision of Help Me Grow Services funded through State General Revenue Fund and through Federal Part C Fund

- C. Enter into Purchase of Social Service Contract with the Allen County Health Department for the Provision of Nursing Services for the Help Me Grow Program
- D. Enter into Agency Lease Agreement with the Community Service Corporation for Space to House the Help Me Grow Program
- E. Enter into Agreement with Lima Memorial Hospital for Occupational Therapy Services
- F. Enter into Agreement with Lima Memorial Hospital for Physical Therapy Services
- G. Enter into Agreement with Lima Memorial Hospital for Speech Therapy Services
- H. Enter into a Transportation Agreement with the Opportunities for Parenting Teens Center
- I. Enter into a Purchase of Social Service Contract with the Allen County Department of Job and Family Services for the Provision of Transportation Services
- J. Enter into Contract for Services with the Northwest Ohio Waiver Administration Council for the Provision of Quality Assurance Reviews
- K. Enter into Agreement with the Board of County Commissioners, the Allen County Children Services Board and the Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties for the Provision of Shared Funding for Intersystems
- L. Amend Contract with Marimor Industries, Inc.
- M. Renew Statement of Agreement Concerning the Use of Facilities as Mass Care Shelters and or Service Centers by the American Red Cross
- N. Enter into a Cooperative Agency Agreement with the Hardin County Educational Service Center for Cooperation with the West Central Ohio Special Education Regional Resource Center
- O. Reappoint Joseph Patton and Patricia Bradford to the Board of Directors of LODDI, Inc.
- P. Approve Costs for Staff Picnic
- Q. Approve Contract with Champaign Residential Services, Inc. for Active Treatment for Residents of the ICF/MR
- R. Approve Specifications to Bid on Pavement Repair and Replacement
- S. Approve Lease Contract for Copy Machines
- T. Increase the Price of School Lunches
- U. Authorization to Apply for Grants

XI. Old Business

XII. Other Items to Come Before the Board

XIII. Adjournment

Regular Board Meeting
July 27, 2005 at 4:45 p.m.
Allen County Board of MR/DD
Administration Building
2500 Ada Road, Lima, OH