

November 22, 2010

- 110-10 Approval of the Agenda
- 111-10 Approval of the Minutes of the September 20, 2010 Board Meeting
Concurrence with the payment of bills in September, pages 1-23, 25-32 and 34-42 and during
the month of October, pages 1-24, 26-31 and 33-39.
Accept Personnel Report
 - Hire of Amanda Dunn as Educational Aide – School Age
 - Termination of Rita Match as Speech/Language Therapist due to unexpected death
 - Disability Separation of Debra Neeley as Educational Aide – School Age
- 112-10 Concurrence with the payment of bills in September, page 24 and in October page 25
- 113-10 Concurrence with the payment of bills in September, page 33 and in October page 32
- 114-10 Approve the following Direct Service Providers:
 - RMS of Ohio
 - Anthony Wayne Services, Inc.
- 115-10 Approve the following Finance Actions:
 - Inter-Fund Transfers
 - Intra-Fund Transfers
 - Supplemental Appropriation
- 116-10 Accept Annual Action Plan to Submit for Pubic Hearing on December 16, 2010
- 117-10 Policy Actions:
 - Accept Policy 5.2.14-Nepotism Policy for Second Reading
 - Accept Policy 5.2.15-Calamity Days for Second Reading
 - Accept Policy 5.2.16-Beginning Rates of Compensation for Second Reading
 - Adopt Policy 1.0-Mission, Philosophy, Purpose and Formation
 - Delete Policy 1.1-The Allen County Board of Developmental Disabilities
 - Adopt Policy 1.3-Board Members
 - Adopt Policy 8.9-Administrative Complaint Resolution
 - Approve Client Handbook, Marimor Industries, Inc. Adult Services
 - Approve Employment Services Handbook
- 118-10 Approve the following Contracts and Leases
 - Champaign Residential Services, Inc. – Active Treatment, Transportation, Nursing
And Behavior Intervention
 - Marimor Industries, Inc. – To Assure Compliance with Title XX Requirements
 - Wannemacher Enterprises, Inc. – Lease Agreement
 - Allen County Regional Transit Authority – Transportation for Spencerville Area
 - Invo Healthcare Associates, Inc.
- 119-10 Authorize Request for Vehicles from ODOT

- 120-10 Renew the following Memberships/Dues
Ohio Association of Services for Children
Disability Housing Network
Ohio Association of County Boards of Developmental Disabilities
Allen County Family and Children First Council
Lima Allen County Chamber of Commerce
- 121-10 Accept the following Inspection Reports:
J. B. & Co., Inc. – Roof Inspection – Marimor School and Industries
Sheriff Goslin, Inc – Roof Inspection – Administration Building
Ohio Bureau of Workers’ Compensation – Public Employment Risk Reduction
Security Unlimited Corp – Biannual Fire Alarm System Inspection
Allen County General Health District – School Environment Inspection
Wagner Overhead Door Inc. – Overhead Doors Inspection
- 122-10 Authorize Additional Level I Waivers
- 123-10 Approve Participation in Project ASCEND

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

MINUTES
November 22, 2010

4:45 p.m. Regular Board Meeting
2500 Ada Road, Lima OH

I. Roll Call

The Allen County Board of Developmental Disabilities met in regular session on Monday, November 22, 2010. President Goodin called the meeting to order at 4:45 p.m. with the following roll call response:

Mr. David Bowers, present Mr. Martin Garlock, present Mrs. Lana Hoops, present
Mrs. Veronica McLaurine, excused Mr. Gregory Miller, present Dr. John Snyder, present
Mrs. Gina Goodin, present

II. Focus

Mission The mission of the Allen County Board of Developmental Disabilities is to partner with eligible individuals and their families to assure the availability of the services and supports needed to participate within their community as they choose.

Vision Jennifer Polutnik read the vision statement for the Board. Jennifer is married to Jim Polutnik. They have been married for three years. They have two children. Jennifer is currently working with the VRP3 program. She is going back to school. She would like to work in Human Services and as a sign language interpreter. She has served on the People’s First Board. She used to work at Sash and Storm before deciding to be a stay at home mom. Jennifer’s children attend Shawnee School. They are doing very well. Jennifer’s suggestion to the Board was to make sure people’s voices are heard. People can’t always communicate the way that they want to. You need to keep an open mind and open communication with people. Jennifer stated that she really enjoyed participating in the Board meeting.

Pledge of Allegiance

III. Revision and Acceptance of the Agenda

<u>Item(s) Added</u>	<u>Requested By</u>
Lima Allen County Chamber of Commerce Membership Nominate Delegates to Association’s Delegate Assembly Contract with Invo Healthcare Associates, Inc.	Superintendent Baldrige Superintendent Baldrige Superintendent Baldrige

RESOLUTION 110-10:

Mrs. Hoops moved to approve the agenda.

Mr. Bowers seconded the motion to approve the agenda.

Mr. Garlock, yes
Dr. Snyder, yes

Mrs. Hoops, yes
Mr. Bowers, yes

Mr. Miller, yes
Mrs. Goodin, yes

IV. Correspondence

Letter from David E. Bowers
Thank you card from Steve Oster on behalf of PAR

V. Hearing of the Public

VI. Reports

A. Staff Report – Barb Blass presented on the Autism Diagnostic Pilot Program. The goal of the program is to diagnose children as early as possible and to try to help families so that they do not have to travel out of county for a diagnosis. Once a child is diagnosed we are able to connect them with the services that they need such as speech therapy, early intervention and occupational therapy.

Amanda Coil presented on the ODMH/HMG Maternal Depression Screening Project. Allen County has been involved with the project since April 2010. The project brings a partnership between local mental health agencies and local Help Me Grow programs. Allen County Help Me Grow currently partners with SAFY Behavioral Health, Family Resource Centers, Lutheran Social Services and Health Partners of Western Ohio. The future goals of the program are to get more agencies involved such as Caring for Two, local hospitals and OB/GYN offices. They would also like to increase public awareness.

B. Best Practice – Peggy Cockerell presented on the importance of early identification and intervention for children with autism. Early diagnosis provides access to services and treatment options to significantly improve prognosis. OT and speech therapy services are typically more effective long-term when started very early in life. Also understanding the reasons behind a child's lack of communication and impaired social skills allows families the opportunity to address those issues before the child completely withdraws and damages family relationships. Giving a name to the child's symptoms and behaviors can help families cope.

VII. Consent Agenda

SUPERINTENDENT'S RECOMMENDATION 111-10: Superintendent Baldrige recommended the Board consent to the following items:

- A. Approval of the minutes of the regular meeting of the Allen County Board of DD held on September 20, 2010.
- B. Concurrence with the payment of bills for programs operated by the Allen County Board of DD during the month of September, pages 1 – 23, 25 – 32, and 34 – 42 and during the month of October, pages 1 – 24, 26 – 31, and 33 – 39.
- C. Accept Personnel Report
 - 1. New Hires

- a. Amanda Dunn was hired as an Educational Aide – School Age effective November 1, 2010 at AFSCME Salary Step 3

2. Terminations

- a. Rita Matchem’s employment as a Speech / Language Therapist terminated on October 5, 2010 due to her unexpected death.
- b. Debra Neeley vacated her position as an Educational Aide – School Age due to a disability separation effective October 26, 2010.

Dr. Snyder moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes	Dr. Snyder, yes	Mr. Bowers, yes
Mr. Garlock, yes	Mrs. Hoops, yes	Mrs. Goodin, yes

VIII. Exception Agenda

SUPERINTENDENT’S RECOMMENDATION 112-10: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of DD in September, page 24 and in October page 25.

Mr. Garlock moved to accept the recommendation of the Superintendent.

Mrs. Hoops seconded the motion to accept the recommendation of the Superintendent.

Dr. Snyder, abstain	Mr. Bowers, yes	Mr. Garlock, yes
Mrs. Hoops, yes	Mr. Miller, yes	Mrs. Goodin, yes

SUPERINTENDENT’S RECOMMENDATION 113-10: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of DD in September, page 33 and in October, page 32.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mr. Garlock seconded the motion to accept the recommendation of the Superintendent.

Mr. Bowers, abstain	Mr. Garlock, yes	Mrs. Hoops, yes
Mr. Miller, yes	Dr. Snyder, yes	Mrs. Goodin, yes

IX. Superintendent's Report

A. Fiscal - September

Fund 2018, General Fund

- | | |
|--------------------------|------------|
| 1. Tax Revenue | |
| a. Personal Property Tax | 541,532.42 |
| b. Homestead Rollback | 293,693.68 |

2.	Fees for Service/Local	
a.	Transportation Fees	2,303.87
b.	Sales – Cafeteria	3,472.87
c.	Service – Transportation	112.56
d.	Service – Supported Employment	87,853.95
e.	Service – Tuition	1,298.73
3.	State and Federal Revenue	
a.	Special Ed Units – School	73,729.10
b.	Special Ed Units – Preschool	10,981.93
c.	Transportation – DOE	9,607.94
d.	RSC VRP3	26,144.57
e.	VRP3 Partnership Match	133,957.39
f.	Help Me Grow – General Revenue	57,979.35
g.	Help Me Grow – Part C	8,917.34
h.	Title XIX	389,397.99
i.	EFMAP	53,522.90
j.	Title XX	22,482.00
k.	Other Receipts (Marimor Industries, BCII Checks)	4,356.49
4.	Other Revenue	
a.	P/R Transfer Option Life	2,208.58
b.	P/R Transfer – Hospital HRA	22,516.92
c.	P/R Transfer – Hospital HSA	6,334.49
d.	Insurance Refund	1,854.78
e.	Sundry Revenue	3,700.50

Fund 2075, Family Resource Services

1.	Reimbursement	206.34
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Fund 2077, Residential Services

1.	Other Receipts	7,562.72
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Fund 2460, Early Childhood Special Education - IDEA

1.	Grant Revenue	3,000.00
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Fund 2461, ARRA Early Childhood Special Education, IDEA

1.	46111 Grant Revenue	492.56
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Fund 2468, ARRA Special Education, Part B IDEA

1.	46811 Grant Revenue	9,470.24
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Fund 2469, Special Education, Part B IDEA

1.	Grant Revenue	7,931.00
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Fund 2930, Unspecified

1.	Donations	100.00
2.	Interest	
	15.39	

Fund 4018, Permanent Improvements

1.	Tax Revenue	
a.	Personal Property Tax	47,089.77
b.	Homestead Rollback	25,538.67
c.	Sundry Revenue	401.92

Fund 9893, Flexible Savings Account

1.	Employee Contribution	2,743.50
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B. Fiscal - October

Fund 2018, General Fund

1.	Tax Revenue	
a.	Personal Property Tax	63,196.18
2.	Fees for Service/Local	
a.	Transportation Fees	2,828.35
b.	Sales Cafeteria	3,988.05
c.	Service – Transportation	143.59
d.	Service – Tuition	5,797.95
e.	Service – Supported Employment	51,515.22
f.	Service – Other	34,204.16
3.	State and Federal Revenue	
a.	Special Ed Units – School	73,729.11
b.	Special Ed Units – Preschool	10,958.53
c.	Transportation – DOE	9,607.94
d.	Federal School Breakfast	2,242.32
e.	Federal School Lunch	3,726.96
f.	Tax Equity – DODD	103,143.75
g.	Other – DODD	118,816.82
h.	Operating Subsidy – DODD	127,365.63
i.	Title XIX	293,891.16
j.	EFMAP	41,811.46
k.	HMG – General Fund Revenue	17,515.65
l.	HMG – Part C ARRA	23,658.28
m.	HMG – Part C	20,322.30
n.	HMG – Other Grants	3,928.50
o.	RSC – VRP3	60,150.83
p.	VRP3 – Partnership Match	(0.05)
q.	Other Receipts (Marimor Industries, BCII Checks)	80,238.22

4.	Other Revenue	
a.	P/R Transfer Option Life	2,053.34
b.	P/R Transfer – Hospital HRA	22,352.52
c.	P/R Transfer – Hospital HSA	4,757.16
d.	Refunds	12.68
e.	Sundry Revenue	2,043.07

Fund 2075, Family Resource Services

1.	Grant Revenue	15,114.24
2.	Reimbursement	62.84

Fund 2077, Residential Services

1.	DODD Revenue	33,648.50
2.	Other Receipts (LODDI repayment, other)	104,170.48

Fund 2930, Unspecified

1.	Donations	518.00
2.	Interest	15.79

Fund 4018, Permanent Improvements

1.	Tax Revenue	
a.	Personal Property Tax	5,495.34
2.	Sundry Revenue	99.00

Fund 9893, Flexible Savings Account

1.	Employee Contribution	1,829.00
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C. Administrative

1. Children’s Services Report, September and October
2. Adult Services Report – September, October and November
 - Marimor Industries Financial Report included for Finance Committee only
3. Community Support Services, September and October. LODDI, Inc. Minutes of October 14, 2010 and Financial Statements for Finance Committee
4. Human Resource Report, September and October and the HR Newsletter, October and November

X. Old Business

XI. Committee Reports

- A. Ethics Council – Met November 22, 2010

ETHICS COUNCIL RECOMMENDATION 114-10: The Ethics Council recommended and so moved the following direct service contract be approved as presented:

<u>Provider</u>	<u>Contract Period</u>	<u>Contract Rate</u>
RMS of Ohio	8 Months	\$18.00 per hour \$.38 per mile
Anthony Wayne Services, Inc.	8 Months	\$83.51 approximate daily rate, not to exceed \$22,000, plus mileage

Dr. Snyder moved.

Mr. Garlock seconded the motion of the Ethics Council.

Mr. Garlock, yes
Dr. Snyder, yes

Mrs. Hoops, yes
Mr. Bowers, yes

Mr. Miller, yes
Mrs. Goodin, yes

B. Finance Committee – Met November 18, 2010

FINANCE COMMITTEE’S RECOMMENDATION 115-10: The Finance Committee recommended and so moved the following actions:

Approve Inter-Fund Transfer

From 30030117 175001, General Fund, Children’s Services Support, Medical Premiums - HRA
To 30030117 175012, General Fund, Children’s Services Support, Medical Premiums - HSA
\$8,861 to cover the effects of a personnel change resulting in a different health insurance choice

From 40040617 170005, General Fund, Adult Services, Supported Employment, Salary Employees
To 40040617 170043, General Fund, Adult Services, Supported Employment, Salary Temporary
\$15,000 to cover cost of substitutes resulting from growth in program

From 40040731 370650, General Fund, Adult Services, VRP3, Indirect Costs
To 40040721 210001, General Fund, Adult Services, VRP3, Supplies
\$5,100 to cover supplies, copier expenses and postage

From 50050131 320024, General Fund, Transportation, Insurance Vehicles
To 50050131 370655, General Fund, Transportation, In-service/Professional Growth
\$750 to cover unanticipated costs

From 20751617 170044, Family Resource Services, Salary – Temporary Out of Home Care
To 20751641 410470, Family Resource Services, Adaptive Equipment
\$4,000 to meet the requests from families

From 10010117 176020, General Fund, Administration, Employee Screenings
To 10010131 360335, General Fund, Administration, Advertising
\$1,000 to cover the costs for the remainder of the year

From 40040331 370303, General Fund, Adult Services, Medicaid Match, Administrative Fee
To 40040331 370400, General Fund, Adult Services, Medicaid Match, State Match Funds
\$8,000 to cover match costs that exceed budget

From 40040217 175001, General Fund, Adult Services, Pre-Voc/Transitional, Medical – HRA
To 40040331 370400, General Fund, Adult Services, Medicaid Match, State Match Funds
\$12,560 to cover match costs that exceed budget

From 40040517 175001, General Fund, Adult Services, Industrial Systems, Medical – HRA
To 40040331 370400, General Fund, Adult Services, Medicaid Match, State Match Funds
\$12,560 to cover match costs that exceed budget

From 20751621 212002, Family Resource Services, Special Diets
To 20751631 340215, Family Resource Services, Services – In – Home Care
\$1,500 to meet family needs

From 20751631 370720, Family Resource Services, Counseling/Training/Education
To 20751631 340215, Family Resource Services, Services – In – Home Care
\$500 to meet family needs

From 20751631 370720, Family Resource Services, Counseling/Training/Education
To 20751641 410470, Family Resource Services, Adaptive Equipment
\$250 to meet family needs

Approve Intra-Fund Transfers

From 20771594 940001, Residential Services Fund, Advance Out
To 00180492 590902, General Fund, Advance In
\$100,000 to repay the loan made to LODDI, Inc to cover cash flow associated with renovations

Approve Supplemental Appropriation

To 40040731 370433, General Fund, Adult Services, VRP3, Match Payment
\$47,183.30 to cover the cost of the expanded partnership in VRP3 for the Federal Fiscal Year 2011

To 30030231 340599, General Fund, Early Intervention, Services Sundry
\$50 to cover the cost of a Spanish interpreter

Mr. Miller moved.

Mr. Bowers seconded the motion of the Finance Committee.

Mrs. Hoops, yes
Mr. Bowers, yes

Mr. Miller, yes
Mr. Garlock, yes

Dr. Snyder, yes
Mrs. Goodin, yes

C. Personnel Committee

D. Planning Committee – Met November 18, 2010

We did not get long-term strategic planning done this year as anticipated. Consequently, each department has identified a strategic initiative for 2011. Additionally, efficiency, effectiveness and satisfaction goals have been established for 2011. The risk management plan and the accessibility plan have been updated for 2011. These are all elements of the State required Annual Action Plan. The Planning Committee has reviewed the proposed initiatives and goals.

PLANNING COMMITTEE RECOMMENDATION 116-10: The Planning Committee recommended and so moved the proposed Annual Action Plan be submitted for public hearing on December 16, 2010 at 5:00 p.m..

Mr. Bowers moved.

Mrs. Hoops seconded the motion of the Planning Committee.

Mr. Miller, yes
Mr. Garlock, yes

Dr. Snyder, yes
Mrs. Hoops, yes

Mr. Bowers, yes
Mrs. Goodin, yes

E. Policy Committee – Met November 22, 2010

The Nepotism, Calamity Day and Beginning Rate of Compensation Policies are being updated in light of recent changes in legislation. These policies are going through the three reading process because the Board's response to the change in law surrounding calamity days is optional. It also impacts on a benefit that staff have enjoyed.

CARF requires governance policies to be reviewed annually. Therefore, Policy 1.0, 1.1 and 1.3 were reviewed this month. It is proposed that Policy 1.1 be deleted and the formative information be included in Policy 1.0. Policy 1.3 was simply updated to conform to current law. Since there are not significant changes and some changes are not discretionary, the Policy Committee is recommending these policies be adopted/deleted on first reading.

CARF also is requiring that our Administrative Complaint Resolution policy address that there will be no retaliation or barriers to services as a result of filing a complaint. That has been added. Other updates based on changes in law or regulation have also been made. Since these changes do not negatively impact any stakeholders, the Policy Committee is recommending the policy revisions be adopted on first reading.

The proposed changes in the Marimor Industries Client Handbook are as follows:

- Took out "MR" references (throughout)
- Added new logo (front page)
- Updated some pictures (throughout)
- Updated ArtAbility address (3)
- Added website links (3)
- Took out Transition to Work program (10)
- Updated radio and TV stations (14)
- Changed 2 rules for riding the bus (16)
- Took out holiday pay (20)
- Added "Protection of Whistleblowers" section (22)

- Added 1 item in dress code (24)

The proposed changes to Employment Services Handbook are as follows:

- Took out “MR” references (throughout)
- Updated staff pictures (3)
- Updated some pictures (throughout)
- Added “Protection of Whistleblowers”(14)

POLICY COMMITTEE RECOMMENDATION 117-10: The Policy Committee recommended and so moved the following actions:

1. Accept Policy 5.2.14 – Nepotism Policy for Second Reading
2. Accept Policy 5.2.15 – Calamity Days for Second Reading
3. Accept Policy 5.2.16 – Beginning Rates of Compensation for Second Reading
4. Adopt Policy 1.0 – Mission, Philosophy, Purpose and Formation
5. Delete Policy 1.1 – The Allen County Board of Developmental Disabilities
6. Adopt Policy 1.3 – Board Members
7. Adopt Policy 8.9 – Administrative Complaint Resolution
8. Approve Client Handbook, Marimor Industries, Inc. Adult Services
9. Approve Employment Services Handbook

Mrs. Hoops moved.

Dr. Snyder seconded the motion of the Policy Committee.

Mr. Miller, yes
Mr. Garlock, yes

Dr. Snyder, yes
Mrs. Hoops, yes

Mr. Bowers, yes
Mrs. Goodin, yes

XII. New Business

A. Approve Contracts and Leases

CRSI is willing to give us a 2.1% increase in our rates retroactive to July 1, 2010. Again, this is compared to \$120.75 if these individuals were on a Medicaid Waiver.

We are being required to have an addendum to our contract with Marimor Industries, Inc. stating that they have read our contract with the Department of Developmental Disabilities and that they will adhere to its requirements.

SUPERINTENDENT'S RECOMMENDATION 118-10: Superintendent Baldrige recommended the Board approve the following contracts and leases:

Type: Contract for Adult Services
 Party: Champaign Residential Services, Inc.
 Purpose: To provide Active Treatment, Transportation, Nursing and Behavior Intervention
 Term: July 1, 2010 up to and including June 30, 2011
 Cost: \$35.64 per calendar day with transportation
 \$32.13 per calendar day without transportation

Type: Addendum to Agreement
Party: Marimor Industries, Inc.
Purpose: To assure compliance with Title XX requirements
Term: October 1, 2010 through September 30, 2011
Cost: N/A

Type: Lease Agreement
Party: Wannemacher Enterprises, Inc.
Purpose: To lease storage space
Term: January 1, 2011 through June 30, 2011
Cost: \$3,600 (\$600 per month)

Type: Agreement
Party: Allen County Regional Transit Authority
Purpose: To provide transportation for those who live in the Spencerville area
Term: January 1, 2011 through December 31, 2011
Cost: \$199.30 per day

Type: Contract for Speech Therapy
Party: Invo Healthcare Associates, Inc.
Purpose: To provide Speech Therapy
Term: December 1, 2010 through May 31, 2012
Cost: \$54.00 per hour

Mr. Garlock moved to accept the recommendation of the Superintendent.

Mr. Bowers seconded the motion to accept the recommendation of the Superintendent.

Dr. Snyder, yes	Mr. Bowers, yes	Mr. Garlock, yes
Mrs. Hoops, yes	Mr. Miller, yes	Mrs. Goodin, yes

B. Authorize Request for Vehicles from ODOT

There is a New Freedom grant from the Ohio Department of Transportation to the Area Agency on Aging 3 (AAA3). Part of this grant includes two new vehicles. AAA3 is offering us those two vehicles provided we pay the 20% match plus 5% to support the transportation coordination effort which they are leading. The vehicles would be in their name for the period of time ODOT continues to have legal interest in the vehicles. That is based on mileage and typically would be about five years. We would enter into an agreement with AAA3 when the vehicles are purchased committing to the 25% cost, leasing the vehicles from them at a cost of \$1 per year, and having a transfer of title to our Board at the end of the grant period.

It is estimated that each van will cost approximately \$35,000. The match would be approximately \$8,750 per vehicle.

SUPERINTENDENT'S RECOMMENDATION 119-10: Superintendent Baldrige recommended the Board authorize administration to submit the Vehicle Request Forms to the Area Agency on Aging 3 (AAA3) for them to then submit to the Ohio Department of Transportation for two wheelchair accessible vans, with the intent to enter into an agreement with AAA3 for the payment and use of said vans.

Mr. Bowers moved to accept the recommendation of the Superintendent.

Mr. Garlock seconded the motion to accept the recommendation of the Superintendent.

Mr. Bowers, yes	Mr. Garlock, yes	Mrs. Hoops, yes
Mr. Miller, yes	Dr. Snyder, yes	Mrs. Goodin, yes

C. Renew Memberships/Dues

SUPERINTENDENT'S RECOMMENDATION 120-10: Superintendent Baldrige recommended the Board approve renewing the following memberships for 2011:

Ohio Association of Services for Children	\$ 550
Disability Housing Network	\$ 744
Ohio Association of County Boards of Developmental Disabilities	\$21,500
Allen County Family and Children First Council	\$ 1,500
Lima Allen County Chamber of Commerce (includes 20% to Foundation)	\$ 228

Mr. Bowers moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

Mr. Garlock, yes	Mrs. Hoops, yes	Mr. Miller, yes
Dr. Snyder, abstain	Mr. Bowers, yes	Mrs. Goodin, yes

D. Accept Inspection Reports

SUPERINTENDENT'S RECOMMENDATION 121-10: Superintendent Baldrige recommended the Board accept the following inspection reports:

Inspector:	J. B. & Co., Inc.
Type of Inspection:	Roof Inspection of Marimor School and Industries
Date:	March 15, 2010
Findings:	Minor repairs required
Corrective Action:	Repairs completed

Inspector:	Sheriff Goslin Inc.
Type of Inspection:	Roof Inspection of the Administration Buildings
Date:	March, 2010
Findings:	All in Compliance
Corrective Action:	N/A

Inspector:	Ohio Bureau of Workers' Compensation
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Type of Inspection: Public Employment Risk Reduction
Date: September 27, 2010
Findings: Two hazards identified
Corrective Action: Hazards corrected

Inspector: Security Unlimited Corp.
Type of Inspection: Biannual Fire Alarm System Inspection
Date: September 30, 2010
Findings: All units passed
Corrective Action: N/A

Inspector: Allen County General Health District
Type of Inspection: School Environment Inspection
Date: October 20, 2010
Findings: None at this time
Corrective Action: N/A

Inspector: Wagner Overhead Door Inc.
Type of Inspection: Overhead Doors Inspection
Date: October 12, 2010
Findings: Adjustments required
Corrective Action: Repairs completed

Dr. Snyder moved to accept the recommendation of the Superintendent.

Mr. Garlock seconded the motion to accept the recommendation of the Superintendent.

Mrs. Hoops, yes
Mr. Bowers, yes

Mr. Miller, yes
Mr. Garlock, yes

Dr. Snyder, yes
Mrs. Goodin, yes

E. Authorize Additional Level I Waivers

We still have between 30 – 40 clients who are priorities for a Level I Waiver. The priorities are as follows:

- Refinancing of supported living and family support services
- Refinancing of adult services
- Primary caregiver who is sixty years of age or older
- Children with intensive needs
- Adults with intensive needs

Jeannie Stahl recommended the Board authorize 15 additional Level I Waivers for the first quarter of 2011. The Finance Committee reviewed the fiscal implications of this action at their October 21 meeting. Superintendent Baldrige stated that once we have the waivers we are committed to them. We can't take a waiver away from an individual. The only way to get rid of a waiver is if we don't fill it when someone goes off it in on their own accord or if the individual passes away.

SUPERINTENDENT'S RECOMMENDATION 122-10: Superintendent Baldrige recommended the Board approve requesting fifteen additional Level I Medicaid Waivers for the first quarter of 2011.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mr. Bowers seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes
Mr. Garlock, yes

Dr. Snyder, yes
Mrs. Hoops, yes

Mr. Bowers, yes
Mrs. Goodin, yes

F. Approve Participation in Project ASCEND

A number of county Boards and one Educational Service Center have come together to Assist and Strengthen Corporations to Employ and eNable People with Disabilities: ASCEND. The focus will be on working with corporations that have had more of a closed-door approach to employment of people with disabilities. ASCEND will help them build “internal capacity” to successfully recruit, hire, train, support, retain, and promote workers with significant disabilities, focusing on creation of career track employment opportunities and reducing or eliminating barriers to their employment. Replication by our employment services staff will be an essential part of ASCEND.

We are proposing entering this collaborative at the level of ten participants at two corporations. We will likely focus on our two hospitals as the corporations to work with. While we will put up \$19,628 in match money, we will be reimbursed \$25,548 for staff time involved in this project. We won’t have to hire any additional staff as a result of it. We also should receive \$7,500 back for providing Benefits Planning for the participants, again using existing staff. The primary benefit we will get is the consulting services of James Emmett who is a national leader in development of employment services for individuals with developmental disabilities as well as in assisting corporations in creation of outreach efforts to the disabled community. With this effort, ten people will obtain employment, two corporations will become active in hiring people with disabilities and our staff will learn new strategies which can be used in the future.

Mr. Garlock asked if we had to use the two hospitals for this project or if we could use one hospital and one manufacturing company. Superintendent Baldrige and Angie Herzog stated that the reason the hospitals were chosen is because we have been having difficulty with the hospitals hiring individuals that were involved with our programs. The companies chosen are not set in stone and they will discuss with Mr. Emmett’s team the other options we may have and then decide which corporations we should partner with.

Mrs. Hoops asked if the County Board employed any individuals with disabilities. We do work with a maintenance enclave from Marimor Industries in the summer as well as individuals who are substitute custodians. Prior to our budget cuts we had individuals working in the cafeteria.

SUPERINTENDENT'S RECOMMENDATION 123-10: Superintendent Baldrige recommended the Board approve participation in Project ASCEND at a cost of \$19,628, permitting a variance of up to 10% without further Board approval.

Mr. Garlock moved to accept the recommendation of the Superintendent.

Mrs. Hoops seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes
Mr. Garlock, yes

Dr. Snyder, abstain
Mrs. Hoops, yes

Mr. Bowers, yes
Mrs. Goodin, yes

XIII. Board Discussion

The Ohio Association of County Board of Developmental Disabilities will have a delegate assembly on December 1, 2010. Mrs. McLaurine or Gina Goodin will represent Allen County. Superintendent Baldrige will be the alternate representative.

Mrs. Hoops stated that she had visited a Board Meeting at Union County and she was impressed with that Board’s involvement. She would like to see our Board become more active. Mrs. Hoops felt that a board retreat would be a good idea. Mrs. Goodin would like to see if Derrick Dufrane could come back and do a board inservice.

Mrs. Hoops gave the Board her resignation. She stated that she would still like to be involved with the Board but more in a parent capacity. She would like to work with other families of individuals with disabilities that we are not currently serving to see what their needs are and what we could do to help them. She also stated her husband Mark would be willing to replace her on the Board.

CORE VALUE	POSITIVE DIRECTION	OBSTACLES	REDIRECTION
Customer Driven	Staff reports on Autism and Maternal Depression Screening Project		
Quality Services	Staff reports on Autism and Maternal Depression Screening Project		
Collaboration & Partnering	Staff reports on Autism and Maternal Depression Screening Project		
Integrity	Staff reports on Autism and Maternal Depression Screening Project		
Stewardship	Staff reports on Autism and Maternal Depression Screening Project		
Consumer Participation	Staff reports on Autism and Maternal Depression Screening Project		

XIV. Other Items to Come Before the Board

ADJOURN INTO EXECUTIVE SESSION

Dr. Snyder moved to adjourn into executive session to discuss union negotiations and the superintendent’s self evaluation at 6:50 p.m.

Mr. Garlock seconded the motion.

Dr. Snyder, yes
Mrs. Hoops, yes

Mr. Bowers, yes
Mr. Miller, yes

Mr. Garlock, yes
Mrs. Goodin, yes

RECONVENE INTO REGULAR SESSION

Mr. Bowers moved to reconvene into regular session at 8:45 p.m..

Dr. Snyder seconded the motion.

Mr. Bowers, yes
Mr. Miller, yes

Mr. Garlock, yes
Dr. Snyder, yes

Mrs. Hoops, yes
Mrs. Goodin, yes

XV. Adjournment

Dr. Snyder moved to adjourn the meeting at 8:46 p.m.

Mr. Garlock seconded the motion to adjourn.

Mr. Garlock, yes
Dr. Snyder, yes

Mrs. Hoops, yes
Mr. Bowers, yes

Mr. Miller, yes
Mrs. Goodin, yes

Regular Board Meeting
December 20, 2010
Allen County Board of Developmental Disabilities
Administration Building
2500 Ada Road, Lima, OH

Chris Calvelage, Clerk

Dave Bowers, Recording Secretary