

November 1, 2011

- 83-11 Approval of the Agenda
- 84-11 Approval of the Minutes of the September 26, 2011 regular meeting
Concurrence with the payment of bills in September, pages 1-11 and 13-40
Accept Personnel Report
Recall from Layoff of Lori Kohler hired as a Bus Aide
- 85-11 Concurrence with the payment of bills in September, page 12
- 86-11 Approve the following Direct Service Providers
Angela Patterson
I.H.S. Services, Inc.
- 87-11 Approve the following Finance Action
Intra-Fund Transfers
- 88-11 Accept Personnel Report
Renew Management Contracts
- 89-11 Amend the Superintendent's Contract
- 90-11 Approve the following Policy Action
Revise Policy 1.0 – Mission, Philosophy, Purpose and Formation

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

MINUTES

November 1, 2011 Rescheduled from October 24, 2011

4:45 p.m. Regular Board Meeting

Administration Building
2500 Ada Road, Lima OH

I. Roll Call

The Allen County Board of Developmental Disabilities met in regular session on Tuesday, November 1, 2011. The meeting was rescheduled from Monday, October 24, 2011 due to not having a quorum. President Miller called the meeting to order at 4:45 p.m. with the following roll call response:

Mr. Thomas Fleming, excused Mr. Martin Garlock, present Mrs. Gina Goodin, present
Mrs. Jessica Hall, present at 4:55 p.m. Mrs. Veronica McLaurine, excused Dr. John Snyder, present
Mr. Gregory Miller, present

II. Focus

Mission The mission of the Allen County Board of Developmental Disabilities is to partner with eligible individuals and their families to assure the availability of the services and supports needed to participate within their community as they choose.

Vision: The Board Members and attendees of the meeting read the new proposed vision statement.

Pledge of Allegiance

III. Revision and Acceptance of the Agenda

RESOLUTION 83-11

Mr. Garlock moved to approve the agenda.

Dr. Snyder seconded the motion to approve the agenda.

Mr. Garlock, yes Mrs. Goodin, yes Dr. Snyder, yes
Mr. Miller, yes

IV. Correspondence

Kudos for Karen McCullough – September 21, 2011

V. Hearing of the Public

VI. Reports

VII. Consent Agenda

4. Human Resource Report – September and the HR Newsletter – September and October

X. Old Business

XI. Committee Reports

A. Ethics Council – Met October 24, 2011

ETHICS COUNCIL RECOMMENDATION 86-11: The Ethics Council recommended and so moved the Board approve the following direct service contracts as presented:

<u>Provider</u>	<u>Contract Period</u>	<u>Contract Rate</u>
Angela Patterson	1 year	\$12.00 per hour
IHS Services, Inc.	1 year	\$18.00 per hour
		\$ 0.38 per mile

Mr. Garlock moved.

Mrs. Goodin seconded the motion of the Ethics Council.

Mrs. Hall, yes
Mrs. Goodin, yes

Dr. Snyder, yes
Mr. Miller, yes

Mr. Garlock, yes

B. Finance Committee – Met October 21, 2011

Mr. Garlock reported that Martha Nance, Director of Business, has not been able to bill Medicaid because of MITS/MBS Systems overhaul. She should be able to start billing again soon. Revenue is still down but it is believed to be because of timing issues. The Finance Committee also reviewed the second draft of the 2012 budget. The biggest unknown piece is the health insurance increases. We are waiting to receive our new rates. Once the rates are received there will be a 30 day open enrollment period. Mr. Garlock wanted to commend each department on keeping all their expenditures under budget so far this year.

FINANCE COMMITTEE’S RECOMMENDATION 87-11: The Finance Committee recommended and so moved the following actions:

1. Intra-Fund Transfers

10010193 930001 General Fund, Administration, Transfer Out
10010131 340005 General Fund, Administration, Services Consulting
\$10,000 to cover the cost of strategic planning.

20020131 340415 General Fund, Plant Maintenance, Services – Heating
20020131 330613 General Fund, Plant Maintenance, Repairs – Plumbing
\$3,000 to cover higher than anticipated costs.

90090141 410450 General Fund, Help Me Grow, Equipment Under \$500
 90090131 310004 General Fund, Help Me Grow, Utilities – Telephone
 \$500 to cover T1 and Fax Line costs.

40040521 216030 General Fund, Adult Services, Industrial Systems, Supplies Programming
 40040121 219099 General Fund, Adult Services, Industrial Systems, Supplies Sundry
 \$1,000 to cover the cost of supplies which exceeded the budget.

Mr. Garlock moved.

Dr. Snyder seconded the motion of the Finance Committee.

Dr. Snyder, yes
 Mrs. Hall, yes

Mr. Garlock, yes
 Mr. Miller, yes

Mrs. Goodin, yes

C. Personnel Committee

The renewal of management contracts was tabled at the July Board meeting pending further research regarding public school treatment of SB 5. That research has been completed and the Personnel Committee recommended adding a savings clause into contracts that if any portion of the contract becomes illegal through legislation, that the Board will adjust the salary of the individual to make them whole. This affects four managers who currently benefit from PERS pick-up and the Superintendent. Additionally, the Personnel Committee recommended that those individuals no longer should be allowed to bank compensatory time. These four are being offered Contract 2. Other managers would continue to have this benefit available to them (Contract 1). There is no salary increase being offered.

PERSONNEL COMMITTEE’S RECOMMENDATION 88-11: The Personnel Committee recommended and so moved the following contracts will be renewed effective August 1, 2011 with no increase in annual salary:

Last Name	First Name	Position	Contract Type	Contract Length
Blass	Barbara	Assistant Principal	1	1 Year
Burklo	Matt	Habilitation Manager	1	1 Year
Burnett	Katherine	Nursing Coordinator	1	1 Year
Cockerell	Peggy	Director of Education	2	1 Year
Coil	Amanda	HMG Project Director	1	1 Year
Conley	Melodie	Employment Services Manager	1	1 Year
Delong	Tammy	Cook	1	1 Year
Ernest	Bethany	SSA Supervisor	1	1 Year
Evans	Shirley	MUI Investigator	1	1 Year
Fitzgerald	Michael	Maintenance Foreman	1	1 Year
Howell	Susan	Transportation Director	1	1 Year
Miller	Annette	Administrative Assistant	1	1 Year
Morris	Colleen	SSA Supervisor	1	1 Year
Nance	Martha	Director of Business	2	1 Year
Powell	Dennis	Industrial Systems Manager	1	1 Year
Ribley	Neil	Industrial Systems Assistant	1	1 Year

Schnipke	Theresa	SSA Manager	1	1 Year
Snyder	Michelle	MUI Investigator	1	1 Year
Stahl	Jeannie	Dir. of Community Support Services	2	1 Year
Steiger	Mike	Human Resource Director	2	1 Year
Werling	Rebecca	Administrator Assistant	1	1 Year
Wilker	Andrew	Industrial Accountant	1	1 Year

Dr. Snyder moved.

Mr. Garlock seconded the motion of the Personnel Committee.

The Board currently pays the employee share of PERS (PERS pick up) for four department heads and the superintendent. This pickup amount is 10% of their gross pay. If Senate Bill 5 passes these five individuals would receive a 10% decrease in their net pay.

Mrs. Goodin stated that if the voters pass SB5 then as a Board we need to follow what the taxpayers want.

Dr. Snyder stated that if this had been in place at the time these individuals were hired, their compensation would have been adjusted to be more competitive. He stated that this is a zero increase. We are not spending any more of the taxpayer's money.

Mrs. Goodin stated that she believed the taxpayers were asking for a decrease in spending.

Dr. Snyder stated that he believed that the voters want the public employees to be held to the same standards as private employees. The proposed motion from the Personnel Committee accomplishes this.

Mr. Garlock stated that from the taxpayers stand point, the purpose of SB5 is to save money. As a public employee, SB5 will cost them 10%. This is a conflict. These five individuals accepted a salary based on the PERS pickup when they were originally hired. The Board needs to do what is fair for everyone. The savings to the Board would be not allowing these five individuals to bank comp time.

Dr. Snyder, yes

Mr. Garlock, yes

Mrs. Goodin, no

Mrs. Hall, yes

Mr. Miller, yes

2. Amend the Superintendent's Contract

The Personnel Committee recommended adding a savings clause to the contract in the event that PERS pick-up becomes illegal. The Personnel Committee also recommended the Superintendent no longer be eligible to bank compensatory time. The term of the contract and the salary are not being changed.

PERSONNEL COMMITTEE'S RECOMMENDATION 89-11: The Personnel Committee recommended and so moved the contract with the Superintendent be amended as presented.

Dr. Snyder moved.

Mr. Garlock seconded the motion of the Personnel Committee.

Mr. Garlock, yes

Mrs. Goodin, no

Mrs. Hall, yes

Dr. Snyder, yes

Mr. Miller, yes

Mr. Miller stated that from the Strategic Planning session, Senior Management came up with nine key questions regarding what direction the agency needs to go. At the last planning meeting the committee started to review the questions. Over the next few months there will be more discussion on these questions.

Mrs. Goodin asked if as a Board we were being too specific with the nine questions or if the Board needed to take a more global approach.

Dr. Snyder stated that the questions are good. They are crucial questions for the agency. They should be the focus for the committee.

Superintendent Baldrige stated that the Annual Action Plan has to be finalized by the December 19th Board Meeting. There will be a Public Hearing on Wednesday, December 7, 2011 at 5:00 p.m. There will also be a school parent meeting on Tuesday, November 29, 2011 at 6:30 p.m. The public will be given an opportunity to comment on the plan and to provide input.

E. Policy Committee

At the September meeting, Superintendent Baldrige presented Policy 1.0 with an error on it. She had put the vision in instead of the mission. Additionally, the Committee had just changed it to include the vision and values just before we met. Superintendent Baldrige would like this revisited in its correct form so the Board can make an informed decision.

POLICY COMMITTEE'S RECOMMENDATION 90-11: The Policy Committee recommended and so moved that Policy 1.0 – Vision, Mission, Values, Philosophy, Purpose and Formation be revised as presented.

Mrs. Goodin moved.

Mrs. Hall seconded the motion of the Policy Committee.

Mr. Garlock, yes
Dr. Snyder, yes

Mrs. Goodin, yes
Mr. Miller, yes

Mrs. Hall, yes

XII. New Business

XIII. Board Discussion

Superintendent Baldrige gave an update on Transportation. She stated that we are working with RTA to make sure both sides know of all complaints and issues that arise. RTA is making good faith efforts to help resolve issues. The strobe lights are on the RTA buses. The signage is not on yet.

We had one parent who gave RTA a try but was still concerned that her child with autism would dart out into traffic. She wanted us to transport her child via yellow bus, but we can not do that. Allen East would have to step up and share the responsibility of transportation for this child. We are currently working with them on some possible solutions.

We had a parent of a preschooler that was going to ride RTA to see how it went. We are not sure if this has happened yet.

We had another parent that wanted signage on her road. The parent called Monroe Township and they are putting the signs up. The parent stated that she liked RTA and would advocate for them.

We are still receiving phone calls from four or five of the same individuals. If any issues come up, we will address them. We know that we still have issues to work out. Our relationship with RTA is very good. We will keep encouraging the parents to ride the RTA so that they can experience it first hand.

XIV. Other Items to Come Before the Board

XV. Adjournment

Dr. Snyder moved to adjourn the meeting at 6:14 p.m.

Mrs. Goodin seconded the motion to adjourn.

Mrs. Goodin, yes
Mr. Garlock, yes

Mrs. Hall, yes
Mr. Miller, yes

Dr. Snyder, yes

Regular Board Meeting
November 28, 2011
Allen County Board of Developmental Disabilities
2500 Ada Road, Lima, OH

Chris Calvelage, Clerk

Dr. John Snyder, Recording Secretary